

## SEVENOAKS DISTRICT COUNCIL - NOTICE OF FORTHCOMING KEY DECISIONS

PUBLISHED: 28/02/18

This document lists all key decisions due to be taken in the forthcoming 4 months in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012. An updated list will be published monthly to comply with Part 3 Regulation 9(2).

The Council's Constitution defines a "key decision" as an executive decision which is likely:

- (a) to result in the District Council incurring expenditure which is, or the making of savings which are, significant having regard to the District Council's budget for the service or function to which the decision relates i.e. decisions which exceed £50,000 in value (but procurement decisions within the budget e.g. refuse vehicles can be undertaken within delegated powers); or
- (b) to be significant in terms of its effects on communities living or working in an area comprising 2 or more wards in the area of the District Council.

### The Decision Makers

The Council's Executive (Cabinet):Leader  
of the Council  
(Portfolio Holder for Policy &  
Performance) Cllr. Peter Fleming

### Portfolio Holders for:

|                                  |   |
|----------------------------------|---|
| Economic & Community Development | Cllr. Roddy Hogarth                     |
| Finance                          | Cllr. John Scholey                      |
| Housing and Health               | Cllr. Michelle Lowe (and Deputy Leader) |
| Planning                         | Cllr. Robert Piper                      |
| Direct & Trading                 | Cllr. Matthew Dickins                   |
| Legal & Democratic               | Cllr. Anna Firth                        |

Where a decision is to be made by the Council's Executive, decisions will be made collectively by those Members present at the relevant meeting.

The reports together with any documents being considered (unless they contain exempt information) will be available for inspection and on the Council's website, 5 clear working days before the decision is taken. Copies of, or extracts from, any documents listed are available from: Democratic Services, Council Offices, Argyle Road, Sevenoaks, Kent, TN13 1HG  
Other documents relevant to the matters outlined may be submitted to the decision maker; these documents will be available from Democratic Services, Council Offices, Argyle Road, Sevenoaks, Kent, TN13 1HG.

| Key decision and description of matter to be discussed                               | Decision Maker and date of making / or period in which decision is to be made | Who is to be consulted before the decision                         | Whether Members of the Public are to be excluded and if so the reason why | List of documents submitted to the decision maker | Lead Officer / Report Author  |
|--|---|--|---|---|---|
| Sevenoaks District CSP Strategic Assessment and Draft 2018-19 Strategy & Action Plan | Cabinet<br>08/03/18   | Economic & Community Development Advisory Committee 6 March 2018   |   |   | Lesley Bowles<br>Chief Officer<br>Communities and Business<br>Tel: 01732 227335 |
| Consultation Results - Review of Fees and Charges in Car Parks                       | Cabinet<br>08/03/18   |  |   |   | John Strachan<br>Parking Manager<br>Tel:<br>01732227310                         |
| Community Grants Draft allocations 2018/19   | Cabinet<br><br>Cabinet<br>08/03/18<br><br>08/03/18                            | Economic & Community Development Advisory Committee - 6 March 2018 |   |   | Lesley Bowles<br>Chief Officer<br>Communities and Business<br>Tel: 01732 227335 |

|   |                     |  |  |  |  |
|---|---------------------|--|--|--|--|
| <b>Review into the best value delivery of the environmental health out of hours service for DBC and SDC</b> | Cabinet<br>19/04/18 | Direct & Trading Advisory Committee -<br>13 March 2018 |  |  | Annie Sargent,<br>Nick Chapman<br>Environmental Health Manager,<br>Tel:<br>01322343085,<br>Tel: 01322 343160 |
| <b>Environmental Health Partnership Environmental Protection Consultancy - Recovery of costs</b>            | Cabinet<br>19/04/18 | Direct & Trading Advisory Committee -<br>13 March 2018 |  |  | Annie Sargent<br>Environmental Health Manager<br>Tel:<br>01322343085   |

NOTE: THIS DOCUMENT SUPERSEDES ALL EARLIER NOTICES PUBLISHED BY THE COUNCIL